

## MODEL LETTER

### **Send Abusive Resident Warning Letter**

Here's a letter to send to a resident who's harassing other residents. It mentions the specific incidents complained of and warns the resident that you can evict him or her for the behavior. Talk to your attorney about adapting this letter to your situation.

Jan. 2, 2020

Dear Resident:

As I discussed with you on Dec. 15, 2019, we have received numerous reports of your abusive behavior toward your next-door neighbors. They have reported that you have insulted them with ethnic epithets and told them to move. Then, on Dec. 18, 2019, your neighbors again informed us that you were yelling epithets at their children at about 4 p.m. that day.

These violations are very serious. Your conduct is abusive and threatening toward your neighbors and is a violation of paragraph 7 of your lease.

If this conduct is repeated and your neighbors are harassed or bothered again, we will pursue any and all legal remedies available to us against you, including, but not limited to, terminating your lease and requiring you to vacate your apartment.

We anticipate your cooperation in this matter.

Yours truly,  
Jane Manager