

**MODEL FORM**

**Use Noise Complaint Form to Get Witness's Cooperation**

Here's a form to help your residents officially register their noise complaints and provide you with a paper trail should the neighbor's disturbances be serious enough to warrant an eviction. It also notifies the complaining tenant that he may be required to appear as a witness if the case goes to court.

**RESIDENT NOISE COMPLAINT**

The manager is not permitted to accept or act on any noise complaints made by one resident against another unless the complaint is made in writing upon this form and signed.

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ APT. # \_\_\_\_\_

NAME OF RESIDENT YOU ARE COMPLAINING ABOUT \_\_\_\_\_

ADDRESS \_\_\_\_\_ APT. # \_\_\_\_\_

DATE OF DISTURBANCE \_\_\_\_\_

TIME DISTURBANCE BEGAN \_\_\_\_\_ ENDED \_\_\_\_\_

PLACE WHERE DISTURBANCE OCCURRED \_\_\_\_\_

DESCRIBE THE NATURE OF THE DISTURBANCE IN DETAIL: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I certify that the foregoing statement is accurate and true to the best of my knowledge. If the Owner institutes legal proceedings against the tenant about whom I am complaining, I understand that I may be called as a witness at such proceedings.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_