

MODEL CHECKLIST

**Complying with the Renovation, Repair and Painting Rule
and the Lead Safe Housing Rule**

SITE NAME: _____

- Was the site built before 1978? Yes No
- Are any properties (1) designated Elderly or Disabled, and (2) do not have, or expect to have, a child under the age of 6? Yes No
- Does the owner have child care facilities on any properties? Yes No
- Has the owner completed lead-based paint inspections of all properties? Yes No
- Does the owner have units where any lead-based paint exists? Yes No
- Does the owner know which surfaces have lead-based paint? Yes No

If the site is documented to be lead-based paint free or exempt, stop.

- Does the staff perform maintenance at the pre-1978 site with lead-based paint? Yes No

If Yes,

- Is the owner or management company an EPA Certified Firm? Yes No
- Does the owner employ have at least one Certified Renovator? Yes No
- Are training records available? Yes No
- Have other staff been trained by the Certified Renovator? Yes No
- Does the owner have copies of the EPA's lead hazard information pamphlet "Renovate Right: Important Lead Hazard Information for Families, Child Care Providers, and Schools"? Yes No
- Does the owner have tenants sign RRP notification forms and maintain documentation for at least three years? Yes No
- Does the owner hire outside contractors to perform any maintenance or rehabilitation work? Yes No

If Yes,

- Do contracting documents require that contractors be EPA certified? Yes No
- Does the owner receive notification from contractors and keep the notification for at least three years? Yes No

Regardless of who does the work, the Lead Safe Housing Rule (LSHR) will require clearance using the wipe test procedure and resident notification. Both the Renovation, Repair and Painting Rule and LSHR require proper documentation.